

HEADQUARTERS  
UNITED STATES EUROPEAN COMMAND  
UNIT 30400, BOX 1000  
APO AE 09128

STAFF MEMORANDUM  
NUMBER 40-1

3 May 00

**INTELLIGENCE**

GEOSPATIAL INFORMATION AND SERVICES

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1. **Summary:** To provide information about obtaining geospatial information and services (GI&S) within HQ USEUCOM.
2. **Applicability:** This Staff Memorandum applies to all HQ USEUCOM directorates/ staff offices and to units/activities in the local area.
3. **Internal Control Systems:** This staff memorandum does not contain internal control provisions and is not subject to the requirements of the internal management control program.
4. **Suggested Improvements:** The proponent for this Staff Memorandum is the Geospatial Information and Services Branch, ECJ22-G, Production Requirements Division, Intelligence Directorate. Suggested improvements should be forwarded to HQ USEUCOM/ECJ22-G, Unit 30400, Box 1000, APO AE 09128.
5. **Responsibilities:**
  - a. The Chief, Geospatial Information and Services Branch, ECJ22-G, is responsible for identification and validation of all geospatial information and services (GI&S) requirements in the European theater. The branch also maintains the HQ USEUCOM Map Library.
  - b. The HQ USEUCOM Map Library holds limited quantities of topographic, aeronautical, and hydrographic products for planning and operational use by the headquarters staff and other local planning staffs. Coverage is generally limited to medium- and small-scale maps and charts of countries in the USEUCOM area of responsibility (AOR); some high-resolution products are available. Maps or charts not on hand can be ordered, however, commercial purchases are not made.

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This Staff Memorandum supersedes SM 40-1, 10 Jan 95

c. The Map Library also holds Noncombatant Evacuation Operation (NEO) planning materials, such as the National Imagery and Mapping Agency (NIMA) NEO Map and Chart packages (NEOPACKs), hydrographic publications (Port Index, Sailing Directions), CIA geographic reference maps, NIMA and NATO map and chart catalogs, and other geographic materials. Maps and charts are issued free-of-charge to users; most other materials are "signed out" and must be returned. Gazetteers of all countries are located on the Internet under the NIMA Homepage.

d. The Map Library is located in building 2315, room 009. Access is gained by calling 430-8256 during normal working hours (0830-1630 daily). No security clearance is required unless classified products are requested. The map room phone numbers are DSN 430-8256 and unclassified FAX DSN 430-5231. If maps are required outside normal working hours, contact the ECJ2 Watch Officer at DSN 430-8135.

6. **Crisis Support and/or New Product Requirements:** The Geospatial and Information Services Branch, ECJ22-G, will obtain nonstandard maps or charts (e.g. native edition maps, satellite image maps, or special products) when required for crisis support. New product requirements, when validated, will be tasked to NIMA or other producing activity if appropriate.

FOR THE COMMANDER IN CHIEF:

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Lieutenant General, USA  
Chief of Staff

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